

Henrietta's Houses Rules and Guidelines

- 1. 30 DAY RESTRICTION:** During your first thirty (30) days of residency we want a chance to get to know you and want you to get a chance to become familiar and comfortable with the way Henrietta's Houses run. You will have the opportunity to get to know the current residents (members). We will be strict during these first thirty (30) days, but that is why you are here; to learn a new way of living. The following guidelines apply to this time of restriction:
 - Curfew will be set at ten (10:00pm) on weekdays and midnight (12:00am) on weekends
 - No guests can stay overnight (They must leave by your curfew)
 - No overnight stays (You must be home by curfew)
 - You must attend 90 meetings in 90 days (90/90) with a 12 Step program (i.e., A.A., N.A., or C.A.) for your first three months
 - You must find a job within the first two weeks of residency
 - You must find a sponsor within the first two weeks of residency

- 2. MEETINGS: (After three (3) months)** Attend at least five (5) 12 Step Meetings every week. If the House is unsure on the amount of meetings you are attending you may be put on a contract to attend more meetings and/or have a meeting slip signed to be shown at the House meetings. House meetings are mandatory and will be once a week.

- 3. CURFEW:** Curfew will be set at midnight (12:00am) on weekdays and two (2:00am) on weekends. If you are late for curfew it will be considered an overnight stay. If you are out of overnights and are late you will be placed on a contract lowering your curfew and eliminating your overnights. Curfews set by Drug Court, Probation, or Parole supersede House curfew.

- 4. OVERNIGHTS:** You are allowed two (2) total overnights per week. This excludes overnight guests and overnight stays. If you stay out overnight you will need to contact Dawn, listing your name, the date, and a contact number. If you forget to call, you will be placed on a contract lowering your curfew and eliminating your overnights. No significant others are allowed to stay overnight and no sexual activity is allowed within the House or on the property.

- 5. GUESTS:** You are responsible for your guests. Do not leave guests unattended in the House. Respect that this is a home for others too. No active users or drinkers allowed in the House at any time. Any individual who was in recovery and has relapsed must have thirty (30) days clean and sober before they may re-enter the House for visits.

- 6. MEDICATION:** No narcotics are allowed in the House at any time. If you are prescribed a narcotic you must leave the House while you are taking them or work out a solution with our House (such as having your sponsor hold them or having medication counted at House meetings.) The House must be made aware of any medication prescribed for mental health purposes. All medications should be kept in your room and out of sight in a lockbox. If your doctor changes your medication for any reason you are required to inform the House. **MEDICATIONS ARE TO BE USED AS PRESCRIBED! SELF-MEDICATING IS THE SAME AS A REPLAPSE.**

- 7. FEES: One week behind:** You will be placed on a contract to pay 150% of the weekly FEES, every week until caught up. Failure to do so will result in immediate eviction. Within your first thirty (30) days of residency, if you are paid ahead, you must give a two week notice before moving out to receive a check from the

House. After thirty (30) days of residency, if you move-out ahead of FEES, the House has up to thirty days to pay you back.

- 8. DISRUPTIVE BEHAVIOR:** This is defined as any continuous behavior that upsets the House as a whole or threatens the reputation of the House (i.e., name calling, threatening House members physically or verbally, not doing chores, not attending House meetings, breaking House rules, lack of recovery program, theft, prostitution, loud late nights, etc.) Members may be put on a behavioral contract or asked to move out of the House depending on the circumstances. Physical violence is the same as a relapse.
- 9. HOUSE MEETINGS:** House meetings are mandatory! House meetings include weekly business meetings, interviews, and emergency meetings if posted 24 hours in advance. House decisions are made during meetings and as a House member you need to be part of the decision making. Excused absences are work, school, hospital, or pre-arranged vacations. Fines will be given for unexcused absences.
- 10. CHORES:** Chores will be assigned once a week at the weekly House meeting. Your area must be kept clean during that entire week. Fines and/or contract will be given for neglected or incomplete chores. You may seek help in doing your chore if you know you are going to be out of town.
- 11. FOOD:** You will be given a designated space to keep your food. Keep your area clean. Mark your food with your initials. Food that is unmarked is considered House food. Do not take any food that is not yours without permission; to do so is considered theft and may result in your expulsion from the House.
- 12. COOKING/EATING:** Respect others when cooking. Take turns and clean up your mess when done. Make sure to wash your pots and pans by hand and put away; dishes are also to be washed by hand. **NO DISHES SHOULD BE LEFT IN THE SINK OR AROUND THE HOUSE AT ANY TIME FOR ANY REASON. IF LEFT OUT ALL MEMBERS OF THE HOUSE WILL BE FINED!**
- 13. LAUNDRY:** Laundry (preferred) hours are from 8am–10pm. Remove laundry as soon as it is done. Plan to do your laundry at a time when you will be able to complete it. If unable to complete your laundry, ask a house member to help. If there are clothes in the washer or dryer, remove and place them in a clean safe place. If you leave your clothes in the washer or dryer, expect them to be moved. **CLEAN THE LINT FILTER!**
- 14. BATHROOMS:** Bathrooms are shared, use common courtesy. Clean up after yourself. Keep usage time to no more than twenty (20) minutes. Keep shower and bath time to no more than ten (10) minutes so that others can have hot water.
- 15. BEDROOMS:** Bedrooms are private and should be respected. Do not enter a room without permission. Those that share a room should respect that it is both of their rooms. If you have valuables you want locked up, then purchase a locker. Rooms are to be kept clean at all times. Fines may be given for dirty rooms.(i.e., clothes on floor, trash, dirty dishes, beds not made, etc.).
- 16. TV/DVD/RADIO:** These items are shared by many so take turns viewing programs. If you have friends over or wish to make plans to watch a certain program or movie, let your House members know. Keep the noise level down after ten (10:00pm) on weeknights.

- 17. NOISE:** Keep all noise at a reasonable level. Quiet time on weekdays are before eight (8:00am) and after ten (10:00pm). Most members work, attend school, and do their daily duties during daytime hours and need this period for rest.
- 18. CONFLICTS:** If conflicts arise, try to resolve it by an appropriate mutual agreement (talk to each other). Do not allow it to affect the entire household. If it is not possible to reach a mutually satisfactory resolution, then both parties involved should go to the M/HM and discuss it. If still not able to resolve it, it will be brought to the attention of the House for discussion. If it becomes disruptive, one or both members may be contracted or asked to move out.
- 19. CONTRACTS:** Contracts are designed as a tool for growth. The House may put a member of the House on contract if it is felt that there is a behavior that needs to be changed in order to continue good sobriety and or membership in the House. Sometimes others can see old behavior in us before we can see it in ourselves (i.e., not going to meetings, behind FEES, not doing chores, isolation, poor attitude, etc.). The House determines the length and conditions of the contract. If, for any reason, you break a contract you will be expelled from the House.
- 20. EXPULSION:** There are only a few things that can happen for you to be expelled from the House. *(If you leave the House owing money, you may not move into another Henrietta's Houses until you pay this House in full.)*
- **Relapse.** You will be asked to leave in 15 minutes. You must set up a time with the House to pick up the rest of your belongings.
 - **FEES.** If you are behind on your weekly FEES, you are in danger of being expelled. Stay current or ahead to be safe.
 - **Behavior.** If you are unwilling to abide by the rules of the House or become disruptive for any reason you can be voted out of the House.
- 21. FINES:** You will be fined for the following things: (Fines range from \$5 to \$50)
- Leaving personal items in common area
 - Not doing chore
 - Fire hazard (i.e., stove/oven left on, dryer lint filter not cleaned, hair equipment, etc.)
 - Doors left unlocked; garage door left open
 - Unexcused absence at any mandatory meeting
 - Dirty bedrooms
 - Dishes left in sink, common areas, or bedrooms
 - Leaving lights and/or electronic devices on
 - Making messes and not cleaning up

If you feel these rules are too strict, then possibly Henrietta's Houses is not for you. These rules are proven to work if followed. Changing the rules to fit your needs is doing things your way and by doing things your way, life became very difficult. Why not try doing things the Henrietta's Houses way and see how simple life can be.

You are just as important as anyone in the House and you have just as much of a say in the House decisions as anyone else. The best friend we can be to each other is to hold each other accountable and not allow old behavior. The rules are only good if they are enforced as a House.

Member /Date* _____ Manager / Date* _____

*By signing, I agree that I have read the House rules, understand them completely, and will follow them all.